

GLOUCESTER COUNTY AMATEUR RADIO CLUB, INC.

Constitution & By-laws

Organized - January, 1959

CONSTITUTION

ARTICLE I - TITLE AND OBJECTIVES

Section 1. This organization shall be known as the Gloucester County Amateur Radio Club, Inc.

Section 2. This Club shall be incorporated in the County of Gloucester, State of New Jersey.

Section 3. Its objectives shall be the promotion of interest in amateur radio communication and experimentation; the relaying of messages by radio without charge; the furtherance of the public welfare; the advancement of the radio art; the fostering and promotion of intercommunication by electronic means for the personal benefit of the members without pecuniary gain; the fostering of education in the field of electronic communications; the dissemination of knowledge and information by electronic means.

ARTICLE II - OFFICERS AND THEIR DUTIES

Section 1. The officers of this Club shall be a President, Vice-president, Recording secretary, Treasurer and Corresponding secretary. All officers of this Club shall be over the age of 21.

Section 2. President. It shall be the duty of the President to preside at all meetings of the Club, and he shall be Chairman of the Board of Directors. The president shall have the power to implement the will of the Board of Directors in executing the desires of the general membership, subject to the limitations of the Constitution and By-laws of the Club. He shall be ex-officio a member of all standing committees. He shall co-sign all checks.

Section 3. Vice-President. The Vice-President shall assume all the duties of the President in the absence of the latter. In the absence of both, the President and Vice-President, the Recording Secretary shall appoint a Chairman "Pro-tem" from the members present.

Section 4. Recording Secretary. It shall be the duty of the Recording Secretary to record minutes of all meetings of the Club, and of the Board of Directors, and to carefully preserve all such records. He shall, at the conclusion of his term of office, deliver to his successor within one week of the expiration of his term all books, papers and records in his possession which are the property of the Club.

Section 5. Treasurer. It shall be the duty of the Treasurer to be the recipient of and handle all monies of the Club, and he shall deposit same in the name of the Club in the bank located within Gloucester County, State of New Jersey. He shall make all such payments for the Club as are provided by the Constitution, or such as shall be ordered by the Board of Directors. He shall co-sign all checks. He shall issue memberships cards to members upon payment to him of their dues.

Section 6. Corresponding Secretary. It shall be the duty of the Corresponding Secretary to conduct the correspondence of the Club other than that conducted by the Treasurer. He shall keep full records of the correspondence conducted by him, and make a report of such at each meeting of the Board of Directors.

Section 7. Vacancies.

(a) In the event an office is vacated for any reason, the President shall appoint a member to fill the unexpired term of that office, subject to the approval of the Board of Directors; with the exception of Directors having unexpired terms of two years or more. This vacancy will be filled by an election as called for in Article IV.

(b) The Board of Directors, upon observing that an officer is unwilling or unable to fulfill the duties of his office for three consecutive meetings may, by a majority vote, declare the office vacant. This office would then be filled in accordance with Section 7, par. (a).

ARTICLE III - GOVERNMENT

Section 1. The Government of the Club shall be vested in the Board of Directors, subject to the will of the general membership. The Board of Directors shall consist of the President, Vice-president, recording secretary, treasurer and corresponding secretary, and six additional directors. The additional directors shall be elected by the general membership of the Club at the annual election of officers and as provided for in the By-laws.

ARTICLE IV - NOMINATION AND ELECTION OF OFFICERS

Section 1. At the general membership meeting (November) preceding the annual membership meeting (December), nominations for offices of president, vice-president, recording secretary, treasurer and corresponding secretary and two (2) three (3) year directors shall be called for from the Club members present. Members need not be present to be nominated for office.

Section 2. Balloting shall be by one office at a time in this order: president, vice-president, recording secretary, treasurer, corresponding secretary and two (2) three (3) year directors.

Section 3. At the annual general membership meeting (December), further nominations will be called for. Following the nominations, an Election Committee, consisting of Club members not running for office, will be appointed to conduct the voting and certify the election. All officers and directors shall be elected when they receive no less than 51% of the votes cast. In the event any office is not filled on the first ballot, another ballot will be held on the two candidates receiving the largest number of votes cast.

ARTICLE V - POWERS OF THE BOARD OF DIRECTORS

Section 1. The Board of Directors shall be charged with the responsibility of the management of all affairs of the Club in executing the will of the general membership. The decision of the Board of Directors shall be implemented by the president of the Club, subject to the provisions of the Constitution and By-laws.

Section 2. The president shall appoint from the membership the following standing committees, and such other committees which are deemed necessary:

Membership

Publicity

House

Section 3. No subject of a sectarian or political character shall be discussed at any meetings of this Club.

Section 4. No liability shall be incurred by the Board of Directors greater than the amount equal to the sum in the hands of the Treasurer, and then not without the consent of the general membership of the Club.

Section 5. Any officer or director who shall absent himself from three successive meetings of the Board of Directors without proper excuse as determined by a majority of the remainder of the Board of Directors, shall be deemed to have resigned his position, and a vacancy shall be declared and filled in accordance with ARTICLE II, Section 7, par. (a).

Section 6. Meetings of the Board of Directors shall be held monthly prior to general membership meeting. Special meetings of the Board of Directors may be called at the request of the president.

ARTICLE VI - MEMBERSHIP

Section 1. The membership shall consist of:

- (a) Full Members
- (b) Honorary Members
- (c) Associate Members

Full members, Honorary members, and associate members shall be entitled to all privileges of the Club, except that Full members only may hold office or be elected to the Board of Directors, and except, that Associate and Honorary member.

Section 2. A Full member shall be a person holding a valid amateur radio license. Such membership shall be granted for no more than one year at a time. If the valid amateur radio operator's license expires during the year for which he is accepted, he shall continue to possess the rights of a member until the expiration of the membership year.

Section 3. An Honorary member shall be a person recommended by the Board of Directors and elected at a general membership meeting. He shall be of high professional standing, or one who had rendered some signal service to the Club and who is interested in the activities of the Club.

Section 4. An Associate member shall be a person licensed or non-licensed) who is interested in the principles of the radio communication or operation, or who is interested in the scientific investigation of radio and its allied science.

Section 5. Any member, for violation of the Constitution or of the By-Laws of the Club, or for conduct prejudicial to its interests or good name, may be suspended by a two-thirds vote of the Board of Directors, after an opportunity has been given the member to be heard. While suspended, the member shall be denied the privileges of visiting the Club, or of the use of Club facilities. At the next stated meeting of the Club after such member shall have been so suspended, the Board of Directors shall report the fact and the reason for its action, and thereupon the Club membership may expel or reinstate such a member by a majority vote of the members present.

Section 6. An applicant for admission to membership shall present the prescribed application, properly filled out, to the Chairman of the Membership Committee. The application shall contain the name of the member of the Club in good standing, to whom the applicant is personally known. Application for membership shall be acted upon by the Membership Committee, and the Board of Directors. The Chairman of the Membership Committee shall notify the elected candidate of his election, either by mail or at a regular Club meeting.

ARTICLE VII - DUES

Section 1. The annual dues from full members shall be Four Dollars and eighty cents (\$4.80), payable at the rate of forty cents (.40¢) per month, with the proviso that the payment of Four Dollars (\$4.00), if paid during the months of January, February and March, will be considered as payment in full for the fiscal year. The initiation fee, payable by members upon election to membership, shall be Three Dollars (\$3.00). Honorary members shall be exempt from payment of any dues or fees.

Section 2. The annual dues from associate members shall be Two Dollars and forty cents (\$2.40), payable at the rate of twenty cents (.20¢) per month with the proviso that the payment of two dollars (\$2.00), if paid during the months of January, February, and March will be considered as payment in full for the fiscal year. The entrance fee of an associate member shall be one dollar (\$1.00) which shall accompany application. At any time during the period of associate membership, the associate member may, if he so elects, transfer to a full membership upon presentation of the prescribed application, accompanied by payment of the difference between the associate membership and the full membership entrance fee. At the time of transfer, dues shall become the same as a full member.

Section 3. Persons elected to membership at any time during the ensuing year, shall only pay dues for the extent of the unexpired portion of that year.

Section 4. Any member whose dues become two months in arrears, shall be notified by the Treasurer in writing. Should his dues become three months in arrears, he shall lose his right to vote. Should his dues then become five months in arrears, he shall forfeit his connection with the club. The Board of Directors may, however, for sufficient cause, temporarily excuse from payment of annual dues any members or extend the time for payment.

Section 5. Every person admitted to the Club shall be considered as belonging thereto, and liable for the payment of all dues until resignation or unless relieved therefrom by the Board of Directors.

Section 6. For a former member to be reinstated, he must pay all back dues, or rejoin as a new member.

ARTICLE VIII - MEETINGS

Section 1. General business meetings of the Club shall occur as specified in the By-laws.

Section 2. Special meetings of the Club membership may be called by the Board of Directors whenever it shall be deemed proper and necessary, or by the President when requested to do so by a petition signed by twenty percent (20%) of the membership of the Club.

Section 3. Prompt notice of special meetings, stating the object of such meeting, shall be mailed to every member of the Club at least three days (3) before the time appointed for the meeting, and no business shall be transacted at any special meeting or any matter considered, except that specified in the notices mailed to the members.

Section 4. A quorum shall consist of a minimum of fifteen (15) members.

ARTICLE IX - AMENDMENTS

Section 1. Proposed amendments or alterations or abrogations to this Constitution shall be reduced to writing and shall be signed by not less than fifteen (15) members of the Club. They shall be submitted to the membership at two (2) successive meetings and shall be voted upon at the second meeting. Each member in good standing shall be notified of the proposed action by the Recording Secretary by mail. The amendment shall be adopted if seventy-five percent (75%) of the votes cast are in favor of such action.

BY-LAWS

1. The order of business at each meeting shall be:
 - a. Reading of minutes of the last regular meeting and any intervening special meetings.
 - b. Secretary's report.
 - c. Treasurer's report.
 - d. Committee reports.
 - e. Old business.
 - f. New business.
2. General membership meetings shall be held monthly.
3. All questions of parliamentary rule shall be decided according to accepted rules (e.g.; Roberts Rules' of Order), but subject to the provisions contained in the Club Constitution and By-laws.
4. Members shall have the privilege of introducing their friends into the meeting room.
5. All committees shall consist of three or more members, one of whom shall be specifically designated as Chairman. Standing committees shall be appointed by the President at the first general membership meeting after the annual election of officers, and shall be for a term of one year.
6. None of these By-laws shall be suspended except that relating to order of business at stated meetings, and that suspension shall only be by unanimous consent of the members present, and for that meeting only.
7. The annual meeting for the purpose of electing new officers of the Club, and new Directors, shall be the general membership meeting each December.
8. Terms of all Officers.
 - Term of the President shall be one year.
 - Term of the Vice-President shall be one year.

Term of the Recording Secretary shall be one year.

Term of the Treasurer shall be one year.

Term of the Corresponding Secretary shall be one year.

There shall be six directors, two of which shall be elected each year for a term of three years, leaving two directors with a term of two years and two directors with a term of one year.

9. Amendments to the By-laws may be made at any general membership meeting. The Amendment shall be adopted if seventy-five percent (75%) of the votes cast are in favor of such action.

10. By-laws Amendment #1 Adopted July, 1959.

There shall be elected a Board of Trustee's. The term of office shall be a four (4) year trustee, a three (3) year trustee, a two (2) year trustee and a one (1) year trustee. The duties of the trustee's shall be to maintain control and custody of all properties belonging to the Club. They shall audit the books of the treasurer and make a report to the membership at the December meeting.

Officers and members of the Board of Directors shall not be elected as trustee's. A Trustee shall be over the age of twenty-one (21).